

Dear Members

Introduction - This is to bring you up to date with where we are and the options for the rest of this and next year. In summary we remain closed until it is safe to reopen. In line with guidance from HMG and the CA we have prepared a risk assessment and checklists for reopening, with a staged return to normal, when it is safe to do so.

Committee - As some of you may be aware your committee has been depleted by the resignations of Anne and Noel Gill. They are planning to move away from Hunstanton. We thank them for their contributions to the club and wish them well. More recently, David Brame passed away. Our thoughts are with Sarah and her family. Caroline Harper, Gary Lewis and Grenville Perry have agreed to be co-opted on to the Management Committee. Treasurer is currently managing the Secretary's duties, some of which will be passed to Grenville in due course.

AGM – The AGM was planned for 24th October 2020 and would normally be held in the Clubhouse. Unfortunately, the clubhouse is still in winter storage mode and even if cleared would not accommodate more than 8 people at a social distance of 2 metres. It has not been possible to find an alternative location. Therefore, our options were:

- Postpone until a gathering of 40 plus can be accommodated, probably in 2021.
- Run the AGM by post with despatch of agenda, reports and accounts with ballot papers with SAE for return to Treasurer, but this would lack the interaction so vital to gauging the mood of the membership.
- Run the AGM by video conferencing, but this would disenfranchise some of our members who either do not have or are uncomfortable with modern technology.

After consultation with Simon Carter, the Club's President, it has been decided to postpone the AGM until it is possible to hold a gathering safely, hopefully early next year, once the lawns and clubhouse have been made ready for a re-opening.

The Agenda for the AGM will include the following items:

1. Apologies for absence.
2. To confirm the Minutes of the AGM of 26th October 2019.
3. To receive Reports from the Officers:
 - (a) Chairman
 - (b) Secretary
4. To receive and consider the Accounts and the Report of the Treasurer.
5. To decide upon the Rates of Subscription for 2021.
6. (a) To elect the Officers of the Club: Chairman, Secretary & Treasurer
(b) To elect the Committee Members (up to six members).
7. To Approve the Clubs Scrutineer for 2021.
8. To consider Any Other Business.

Once a new date for the AGM has been arranged, Members will be able to submit proposals, amendments and nominations in the usual way.

Finances – It is likely that we will recommend leaving the annual subscription rates and tournament entry fees, etc. unchanged at the pre-COVID rates for 2021. We are unlikely to know the result of the forthcoming lease renewal and rent review for several months into next year, as our landlord usually takes their time over such matters, including the terms of a new lease. Only then will we be able to assess funding requirements for 2022 onwards.

Next Year's Calendar - Prior to the start of the new year, we will issue a Calendar, Membership and Hundred Club Forms, Etc. However, it should be noted that there are a range of options for a gradual return to normal:

- Stay closed until it is safe to reopen.
- Partial reopening for small groups using the EACF's on-line court booking system.
- Club afternoons to be resumed gradually, initially single banked only (no second colours).

HUNSTANTON CROQUET CLUB – NEWSLETTER – AUGUST 2020

- Plan for a full programme in the Club Calendar, the CA Fixtures book and the Membership forms for 2021.
- Plan for CA & GC team/league entries, subject to availability of players for home & away matches.
- Decide which social events can be held off-site, such as the Annual Lunch and Coffee Mornings. It is probable that these will have to be postponed until safer times.

Protocol for return to play in the new ‘normal’ - When we re-open it is likely that there will be a number of procedural changes, which may include, but not necessarily be limited to, some or all of the following measures:

- All members to familiarise themselves with relevant government & CA guidance, see links on CA website.
- All members to be aware that procedures may change at short notice.
- If you have or suspect that you might have COVID like symptoms or have been in contact with someone who has, then please do not turn-up to play. Please let an Officer know that you are self-isolating.
- Attendance by pre-booked lawn slots using the EACF on-line court booking system (detailed instructions to be provided in due course), additionally, members to sign-in using the attendance diary for contact tracing purposes.
- During each session, a member should be responsible for opening/closing the club and supervising the use of club & lawns for the health and safety of all. This may involve cleaning points of contact such as: locks, keys, door handles and light switches etc. (*Single use wipes to be used and disposed of responsibly at home*).
- All members to take personal responsibility for:
 - their own conduct and observe good social-distancing and personal hygiene at all times.
 - notify an Officer of any issues arising.
- One person to be responsible for handling equipment at start and close of play (i.e. setting and lifting hoops, placement of centre peg and balls; and washing equipment after use and before return to clubhouse):
 - Balls should not be handled other than for washing, but can be re-positioned on lawns using feet.
 - Stop-boards should not be moved, take relief (move the ball in a mallets length, if need be)
 - Scoring clips should not be used.
- Suspension of turn-up and play Club Afternoons:
 - Access to clubhouse is for equipment and WCs only.
 - Changing rooms are out of bounds other than for emergency use of WCs.
 - Bar and kitchen services are likely to be suspended.
 - Maximum of 4 players per lawn.
 - If the clubhouse has to be used for temporary shelter in bad weather, then no more than 8 people in the main room at any one time. This is to maintain a social distance of 2 metres.
- Limited use of Clubhouse with a one-way system in through side door / out via the patio doors:
 - Access to WCs, if essential, user to clean and leave as they would expect to find them.
 - Soap and water available for hand washing with paper towels for drying.
 - Buckets available for washing equipment after use at the outside tap under the kitchen window, then empty outside and return to the equipment room.
 - Players to take all rubbish and recycling with them for disposal at home.
- Thank you for your co-operation in these strange times.

Conclusion - If you have any comments or suggestions, please send them for consideration to Janet Kendal, Chairman, Hunstanton Croquet Club chairman@hunstantoncroquetclub.co.uk.

Thank you and stay safe.

Janet Kendal

Janet Kendal, Chairman