

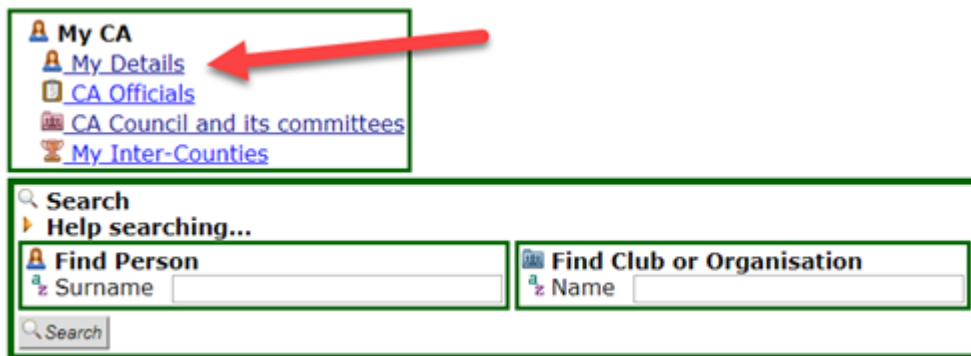
Email to club members – The new ‘self-edit’ upgrade to the CA Website.

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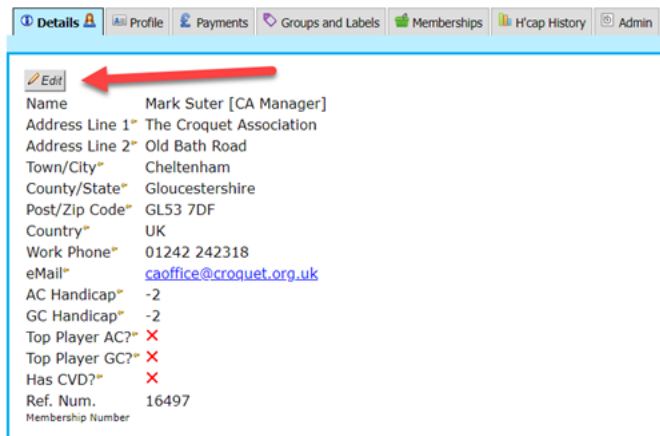
Dear {Member Name},

The CA has just launched a major upgrade to the CA Website.

You can now update all of your own personal data online, including your handicap, by logging into your account at <https://www.croquet.org.uk>, then click on the ‘My Details’ link on your directory home page (See Screenshot) which you will automatically be redirected to once you login. You can also navigate to your directory home page, by clicking on the ‘Members’ Area’ then ‘CA Directory’ links on the left-hand side of the website.



Once you have clicked the ‘My Details’ link you will see an edit button (See Screenshot) that you can click on to update all of your details. Once you have gone through all of the sections and you are happy that everything is correct, click ‘Save’ and all your information will be updated.



PLEASE NOTE: From now on, you only need to inform your club secretary of any changes made to your personal data and not the CA Office.

Alternatively, your club secretary or data administrator, can also now make these updates and changes online for you.

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